

FORM-IV

(SEE RULES 5(5) & 6)

Form of Inspection Report

Date of Inspection	16-02-2024
1. Name of the Institution/Society/Trust	DOWN TOWN GURUKUL
2. Date of Establishment	19-04-2019
3. Full Address with Pin Code	NO. 2 SARUPATHER VILLAGE UNDER MAHMORA MOUZA, ABHOYPUR, MORAN-RAJGARH ROAD, P.O. & P.S.-MORANHAT, DIST-CHARAIDEO, PIN-785670
4. Date of Last Inspection	23-08-2022
5. Name of the Manager with full address And contact telephone No.	MAMTA KAPOOR, ADDRESS- ABHOYPUR, P.O-MORANHAT, DIST-CHARAIDEO, PIN-785670, CONTACT NO. -8638195279
6. Whether the managing committee is Constituted is functioning as per provisions of section 12 & 13 of the Act.	YES, COPY ENCLOSED
7. Location (urban/ rural/hill)	RURAL
8. Whether there is any market place, shopping Complex, Cinema Hall in the vicinity of the Institution?	NO
9. Whether the surroundings are suitable for an Educational Institution?	YES
10. Whether the school was functioning before Commencement of the Act or established with prior permission after commencement of Act.	NO
11. No. & Date of receiving prior permission (Where applicable)	NA
12. No. & Date receiving recognition from Govt./ Affiliating body and the stage there of (where applicable)	NA
13. Name of Affiliating body (SEBA/AHSEC/CBSE/ICSE etc)	CBSE
14. Medium of Instruction	ENGLISH
15. Level of Education being imparted	ELEMENTARY
16. Land	ON LEASE
1) Measurement of Land where the Institution is located with Dag No & Patta No. and Location i.e. mouza, District, Etc.	05 BIGHAS, 00 KATHA, 08 LESSAS WITH P.P. NO. 91 DAG NO. 21 AND 308 OF NO. 2 SARUPATHER GAON, MOUZA-MAHMORA, DIST-CHARAIDEO AND 00BIGHA, 04 KATHA AND 05 LESSAS WITH P.P. NO. 644, DAG NO. 955 OF AMGURI GAON, MOUZA-MAHMORA, DIST-CHARAIDEO, TOTAL MEASUREMENT OF LAND IS 05 BIGHAS, 04 KATHA, 13 LESSAS(COPY ENCLOSED)
2. Status of Land : (Myadi Patta/ Annual patta)	MYADI PATTAs

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ing	
of the building with built up area (Assam Type/ R.C.C)	R.C.C.
Whether single storied or double storied or Multiple storied	MULTIPLE STORIED
3. No. & Size of classrooms, office room, Teachers' common Room, library room, science laboratory, store room	63 CLASSROOMS, 10 LABS, 02 TEACHERS' COMMON ROOM, 01 LIBRARY, 01 STORE ROOM, 01 OFFICE ROOM, 01 PRINCIPAL ROOM & 01 VICE-PRINCIPAL ROOM
4. Whether the Instruction building is used for any Commercial, Communal, political or non- educational activity of any kind	NO
5. Is there through fare or public passage through any part of the Institution premises?	NO
6. Whether there are any business premises in any part of the building?	NO
7. Whether part of the building is used for residential, political or non-educational activities? If so, please mention	NO
8. Whether accommodation is sufficient for holding the classes smoothly ?	YES
18. Furniture and Equipment	
1) Furniture and equipment available in the Classrooms, Office rooms, teachers' common room, library room, Science laboratory	AVAILABLE
2) Whether furniture and equipments available are adequate as per rule ? If not, please mention shortfalls	YES
19. Sanitation facilities	
1. Are there separate toilets for boys, girls and teachers?	YES (PHOTO COPY ENCLOSED)
2. Is there running water in the toilets?	YES
3. Whether the Institution has obtained a certificate from the health officer as required under section 10 (XII) of the Act.	YES (COPY ENCLOSED)
4. Whether the institution meet the requirement of health & Hygiene?	YES (COPY ENCLOSED)
20. Safe Drinking Water facilities	
What arrangement is there for supply of safe drinking water ?	R.O. PURIFIER SYSTEM
21. Fire Safety measures	
1. Please mention if highly inflammable substance is available in the Institution building, campus or in its vicinity	NO
2. Whether fire extinguishers, sand bucket etc are available in the Institution.	YES (PHOTO ENCLOSED)
3. Whether fire safety measures are adequate as per provisions of the Act and rules there under?	YES (COPY ENCLOSED)
22. Teaching Aids :	

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require no of black boards, maps, globe, charts, Science apparatus, audiovisual aids, computer and educational software are available	YES
23. Library Books :	
No. of textbooks, reference books, encyclopedia Educational journals, newspapers etc. available in the library	NO. OF TEXTBOOKS & REFERENCE BOOKS-1500(APPROX), JOURNALS-04, NEWSPAPER-04
24. Enrollment :	
No. of students enrolled class wise, section wise and attendance on the day of the inspection	COPY ENCLOSED
25. Intake capacity of the Institution	COPY ENCLOSED
26. Teaching and non teaching staff	
1. Names, designation, qualification, date of Appoinment, salary against each	COPY ENCLOSED
2. Procedure for selection, appointment of staff	PERSONAL INTERVIEW
3. Procedure followed for taking disciplinary	MONITORING COMMITTEE FORMED BY THE SMC
27. Teacher- Pupil Ration	01:18
28. Students' Fee Structure	
1) Admission fee, tuition fee, development fee, Games fee, library Fee, festival fee, magazine	COPY ENCLOSED
29. Curriculum and Textbook:	
Curriculum, syllabus and textbooks followed in the school (SEBA/ AHSEC/ CBSE/ ICSE/ any other school)	NCERT
30. Admission of students	
1. Procedure for admission of students followed	COPY ENCLOSED
2. Is it open to all without discrimination of caste Creed, race or religion?	YES
3. Whether the Institution has admitted 5% Students from the reserved quota under subsection 4 of section 8 of the Act	NO
31. Facilities for physical education :	
1. If there is a playground in the Institution? If not, what alternative arrangement is made?	YES
2. Whether games and sports materials in sufficient no are available in the Institution?	YES
3. Facilities available for Gymnasium, Yoga and other Forms of physical activities	YES
32. Facilities for co-curricular activities	
1) whether provisions are there for NCC, scouting, music, dance, social services, work experiences, workshop practice etc?	MUSIC, DANCE, YOGA ETC.
33. Academic achievement	
1. Performance of students during inspection In the class	GOOD
2. Results in Board'S examination	NA
1. General opinion on academic standard of the Institution	GOOD
34. School Fund	
Sources of fund, present status of financial Condition, maintenance audit.	COPY ENCLOSED
35. Observance of rules and instruction	

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Whether the management of the Institution has implemented and followed the provisions of the Assam Non-Govt. Educational institutions (Regulation & Management)Act, 2006, Assam (Act. No IV of 2007) and rules there under?	YES
2. Whether the instructions from the Director And District Educational Authority is followed? If not, please mention in detail	YES
3. Whether there is proper discipline and orderly Behavior of the teachers and the taught ?	YES
4. Is there any compulsion to listen or obey religious Instruction in the institution by the students and teachers ?	NO
36.Scheme of Management	
Whether Scheme of Management as per provision of Section 14 has been prepared and submitted to the Director	COPY ENCLOSED
37. Language and culture	
Does the Institution take appropriate measures to Promote Regional languages and cultural heritage of the state ?	YES
38. Collection of Donations :	
Does the Institution levy or collect any donation compulsorily from any student or his/ her parents/ guardian ? If yes, please give details?	NO
Place:-CHARAIDEO	Name & Signature of Inspecting Officer
Date: 26/02/2024	
	Officer Name: Binti Sarma, AES-1
	Inspector of Schools, C.D.C. CHARAIDEO

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